

Upon satisfactory completion of this form and appropriate payment, you will receive your UK-PHMES CSCS Registration Card, in accordance with the conditions of the UK-PHMES CSCS Registration Scheme. See the scheme guidance for further details, available from the website: [www.jib-pmes.org.uk](http://www.jib-pmes.org.uk)

### HOW TO APPLY

Enter your name, address and other personal details on this page.

Provide a passport-size colour photograph of yourself. Write your name and National Insurance number clearly on the back of the photograph. Attach the photograph to this form in the space provided.

Provide details of the health and safety awareness training/testing you have received in Section 2 and at the appropriate section of the application form.

**IMPORTANT NOTE:** Please send good quality photocopies of NVQ/SVQ completion certificates or City & Guilds Craft/Advanced Craft completion certificates for verification. These must be the genuine copies, the JIB-PMES undertakes random checks for authenticity.

If you have any queries about this form or how to complete it, please refer to the scheme guidance or call 0800 197 1060 for assistance.

**All applicants must complete Sections 1, 2, 3 and 4.**

**Applicants are also required to complete the appropriate Section for the UK-PHMES CSCS Card for which they are applying.**

**The appropriate Sections are detailed in the table opposite. Applicants must tick the appropriate box for the UK-PHMES CSCS Card they wish to apply for and ensure they complete the appropriate Section.**

**REMEMBER TO ENSURE THAT YOU ARE ELIGIBLE FOR THE CARD YOU ARE APPLYING FOR. IF YOU ARE NOT ELIGIBLE FOR THE CARD, YOUR APPLICATION WILL BE RETURNED WITHOUT REGISTRATION IN ANY OTHER CATEGORY.**

### Card Applied For

- Plumber
- Plumber
- Heating Fitter
- Heating Fitter
- Mechanical Pipe Fitter
- Mechanical Pipe Fitter
- Gas Service Fitter
- Gas Service Engineer
- Plumbing Related Occupations (Gas)
- Plumbing Related Occupations
- Plumbing Employee
- Plumbing Apprentice/Trainee
- Supervisor
- Manager
- Site Visitor

### Card Colour

- Blue
- Gold
- Blue
- Gold
- Blue
- Gold
- Blue
- Gold
- White
- White
- Green
- Red
- Gold
- Platinum
- Yellow

### Complete

- Section 5
- Section 6
- Section 7
- Section 8
- Section 9
- Section 10
- Section 11
- Section 12
- Section 13a
- Section 13b
- Section 14
- Section 15
- Section 16a
- Section 16b
- Section 17

## Section 1

### Your Details

Surname

First Name

House Number / Name

Street

Town

County

Postcode

National Insurance Number

Date of Birth

Home Telephone Number

Mobile Telephone Number

Email Address

Your Sex

- Male  Female

Date you started in the industry

/

How would you describe your Ethnic Origin?

- White  Asian (Indian/Pakistani/Bangladeshi)  
 Black (African descent)  Asian (Chinese)  
 Black (Caribbean descent)  Other (e.g. mixed race)

If you are a member of Unite the Union and would like to apply for free UK-PHMES CSCS registration please enter your membership number here

Are you:  Employed  Unemployed  Self-employed

If you are employed by a JIB participant company, and wish to apply for free registration please provide the company name

Please attach your photograph here. Remember to write your name and NI number on the back.

## Section 2

### Health and Safety Training

#### SECTION 2: Health and Safety Training

##### 1. NVQ/SVQ Exemption

If you have obtained relevant Level 2 or 3 National or Scottish Vocational Qualification (NVQ/SVQ) within the past two years, tick this box   
(To ensure the NVQ/SVQ exemption is accepted, you must attach a copy of your NVQ/SVQ completion certificate to this application).

**Please Note: Level 1 or 6129 VRQ certificates are not acceptable**

##### 2. Recognised JIB-PMES/CITB Health and Safety Test

Full title of test taken

Organisation providing course

Date attended

D	D	M	M	Y	Y	Y	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please attach your Test Certificate or Pass Letter

##### 3. Other Safety Course

(Important note this must be a course that is recognized by the JIB-PMES (i.e. NEBOSH construction certificate, IOSH (construction related) or CCNSG safety passport.) Further details regarding suitable courses are included in the scheme guidance).

Title of course

Organisation providing course

Date attended

D	D	M	M	Y	Y	Y	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please attach your completion certificate

## Section 3

### Fees

#### SECTION 3: Fees

Please ensure that the appropriate fee is included with the application. The table below shows the fees that are charged for individual cards, please tick the appropriate box to confirm that the fee has been included. Please make cheques payable to JIB-PMES. There is no fee to pay if the applicant is a member of Unite the Union or the company is a JIB-PMES Participant.

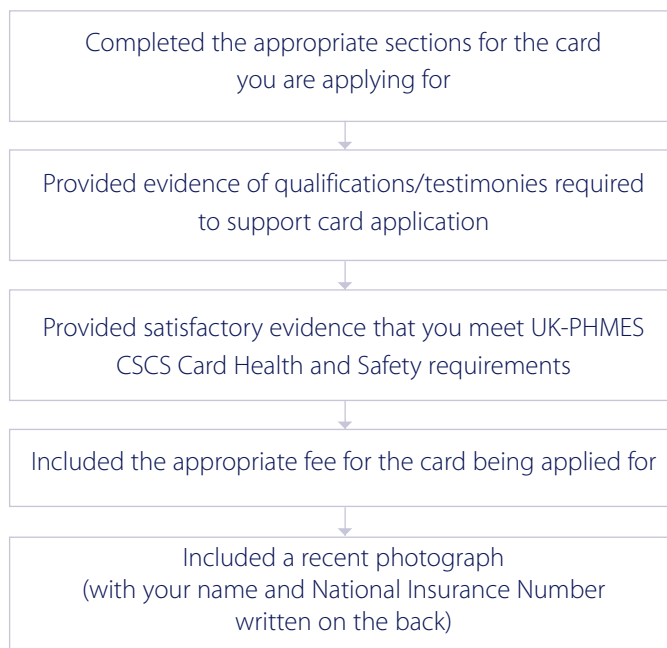
Fees at the time of publication (May 2010) are:

- Plumber, Heating Fitter, Gas Service Fitter & Mechanical Pipe Fitter Blue card  £30.00
- Plumber, Heating Fitter, Gas Service Engineer & Mechanical Pipe Fitter Gold card  £30.00
- Plumbing Related Occupation - Gas card  £30.00
- Plumbing Related Occupation card  £30.00
- Plumbing Employee card  £30.00
- Apprentice/Trainee card  £20.00
- Upgrade from Trainee/Apprentice to qualified operative  £20.00
- Supervisors card  £30.00
- Managers card  £30.00
- Regular Visitor card  £30.00
- Update and Replacement card  £20.00
- Renewals (all categories)  £25.00
- JIB-PMES Registered company  FREE
- Member of Unite the Union  FREE\*

\*Members of Unite the Union and NON JIB Companies will have to pay an additional £25.00 fee if they apply specifically for upgrading

## Check List

Once you have completed all the other relevant sections of the application form please double check that you have:



If you are satisfied that you have completed all the steps outlined above, sign the declaration at Section 4 and return your form to the JIB-PMES. Please again note, that failure to comply with any of the requirements outlined in the check list will result in the immediate return of the application form.

## Section 4

### Declaration

#### SECTION 4: Applicants Declaration

I certify that the details on this application form are correct and completed to the best of my knowledge

I acknowledge that the personal information given here will be used for the purpose of processing my application for a card. I also understand that, once I have been issued with my card, information from this application form may be held on a database in accordance with the Data Protection Act 1998.

Signed

Date

D	D	/	M	M	/	Y	Y	Y	Y

**Important Note:** If all documentation is not enclosed with the application form, the whole application will be returned.

**All documentation should be returned to: JIB-PMES**

Lovell House,  
Sandpiper Court,  
Phoenix Business Park,  
Eaton Socon,  
St. Neots,  
Cambridgeshire  
PE19 8EP

#### **Notes**

The website [www.jib-pmes.org.uk](http://www.jib-pmes.org.uk) contains all the latest amendments to the UK-PHMES Registration Scheme rules.

All applicants whose application includes completion of any of the sections 5 - 12 will automatically be graded at the basic technical level for the discipline in which they work. If you would like to be re-graded please complete an Upgrading Application form which can be downloaded from [www.jib-pmes.org.uk](http://www.jib-pmes.org.uk)

## Heating Fitter Gold Card

(For guidance notes see reverse)

Name

National Insurance Number

### Heating Fitter Gold Card

#### Minimum qualification - NVQ/SVQ Level 3 or City & Guilds Advanced Craft Certificate

Please tick against qualification obtained

#### Health & Safety

Please tick against safety qualifications obtained

- NVQ/SVQ Level 3
- City & Guilds Advanced Craft     SCOTVEC Modules

- NVQ/SVQ Exemption     JIB-PMES/CITB Health & Safety test
- Other Approved Safety Course

**Please ensure you send copies of all your completion certificates with this application**

**Please ensure you send copies of your test/course certificates with this application**

I confirm that I have worked in the plumbing industry since

Y Y Y Y

Confirmation of the details I have included on this application form can be obtained from:

(If you are self employed the contact details below must be from a registered company, JIB-PMES approved agency\* or public sector organisation (this should not be from a domestic client))

Contact person (must be a senior member of staff/Director)

Name of Employer/Company

Address




Postcode

-

Telephone Number

-

E-Mail Address

Please note that checks will be made with the contact person to ensure that details included on this form are accurate and that you are employed in the PHMES sector.

\* For details of JIB-PMES approved labour agencies please phone 0800 197 1060 or visit the website [www.jib-pmes.org.uk](http://www.jib-pmes.org.uk)

## Guidance Notes:

**Heating Fitter UK-PHMES CSCS Registration (Gold)**

- i. A Gold UK-PHMES CSCS Registration Card is issued to those who have achieved any of the following NVQ/SVQ qualifications, or equivalent City & Guild Advanced Craft Certificate.
  - City & Guilds Level 3 NVQ in Mechanical Engineering Services - Heating and Ventilating Rectification of Systems (Domestic or Industrial/Commercial)
  - City & Guilds Level 3 NVQ in Mechanical Engineering Services - Heating and Ventilating Installation (Domestic or Industrial/Commercial)
- ii. UK-PHMES CSCS Registration Cards issued on this basis are valid for five years, and may be renewed after that period (subject to renewal rules).
- iii. This route of entry is permanently open.
- iv. Those who have achieved their NVQ/SVQ less than two years before applying for their UK-PHMES CSCS Registration Card do not need any further health and safety training/testing to get the card, until the card needs renewing. The achievement of a relevant NVQ/SVQ is accepted as evidence of health and safety awareness, because there is a health and safety module within the NVQ/SVQ.

**Those who completed their NVQ/SVQ training more than two years ago or hold City & Guilds Advanced Craft Certificates must pass the JIB-PMES Health and Safety test, or hold a valid exemption.**

For Applicants with qualifications achieved outside the UK, please see the JIB-PMES Registration Scheme Guidance or the JIB-PMES website.

- v. To obtain a Heating Fitter (Gold) UK-PHMES CSCS Registration Card, applicants must submit:
  - a correctly completed application form and appropriate fee.
  - a copy of the NVQ/SVQ completion certificate or City and Guilds Advanced Craft Certificate.
  - JIB Health and Safety test Pass Certificate (if required)
  - Evidence of working within the Plumbing and Mechanical Services Industry - contact details of an appropriate industry referee must be included on the application form.